



**RFP #NM-060222
Request for Proposals
for
Indefinite Delivery-Indefinite Quantity
Construction Contracts
in the
State of New Mexico**

Proposal Due Date: June 02, 2022, 4:30 p.m., Central Time

Sourcewell, a State of Minnesota local government entity and public agency, is issuing this Request for Proposals (RFP) on behalf of its participating entities to create indefinite delivery-indefinite quantity construction (IDIQ) contracts that may be used by those participating entities for projects related to construction or the repair, alteration, modernization, or renovation of buildings, structures, or other real property.

This RFP consists of the following parts:

1. Request for Proposals, including Map of Regions
2. Template IDIQ Construction Contract
3. IDIQ Contract General Terms and Conditions
4. Construction Task Catalogs
5. Technical Specifications

A full copy of the RFP can be found on the Sourcewell Procurement Portal (proportal.sourcewell-mn.gov), and only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than June 02, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

Solicitation Schedule

Notice of Solicitation Published:	April 28, 2022
Pre-proposal Conference:	May 10, 2022, 11:00 a.m., Central Time
Question Submission Deadline:	May 24, 2022, 4:30 p.m., Central Time
Proposal Due Date:	June 02, 2022, 4:30 p.m., Central Time Late responses will not be considered.
Opening:	June 02, 2022, 6:30 p.m., Central Time. See Article VII. G. for more information.

I. ABOUT SOURCEWELL AND ITS PARTICIPATING ENTITIES

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21). Sourcewell has issued this RFP on behalf of participating entities to facilitate a competitive public solicitation and contract award process resulting in IDIQ contracts for use by its participating entities within New Mexico. Sourcewell's solicitation process complies with State of Minnesota law and policies.

Sourcewell's participating entities in the State of New Mexico may include:

- Federal and state government
- Cities, towns, and counties/parishes
- Education service cooperatives
- K-12 and higher education
- Tribal governments
- Some nonprofits
- Other public entities

For a listing of current participating entities visit Sourcewell's website: <https://www.sourcewell-mn.gov/sourcewell-for-vendors/agency-locator>.

II. INDEFINITE DELIVERY-INDEFINITE QUANTITY CONSTRUCTION PROGRAM

Sourcewell is soliciting proposals for its IDIQ construction program. IDIQ contracting offers participating entities access to competitively solicited and awarded contracts for construction projects related to repair, alteration, modernization, or renovation of buildings, structures, or other real property.

Sourcewell has engaged The Gordian Group, Inc. (Gordian) to provide management of its IDIQ construction program. In this role, Gordian provides support to Sourcewell in the administration of the program, including: preparing Construction Task Catalogs and related technical specifications, providing information management systems and licenses to contractors, training to contractors, administering fee collection, consulting services to Sourcewell, and assisting with proposal package or work order development. Participating Entities access Sourcewell IDIQ contracts resulting from this RFP through relevant purchasing authority, and work directly with Contractors awarded through this RFP.

Under IDIQ, an awarded Contractor furnishes management, labor, materials, equipment, and incidental design support needed to perform the work. Details of the program's operation can be found within the Contract, and General Terms and Conditions document included in this RFP.

III. REQUIRED PROPOSER QUALIFICATIONS

In determining a proposer's responsibility and ability to perform under a Contract, Sourcewell has the right to investigate and request information concerning the financial condition, experience record, personnel, equipment, facilities, principal business location and organization of the proposer, the proposer's record with environmental regulations, and the claims and litigation history of the proposer. Sourcewell reserves the right to verify the proposer's information and may request clarification from a proposer.

- A. A proposer's business must be normally engaged in performing the type of work specified within this RFP and must have adequate organization, facilities, equipment, and personnel to ensure prompt and efficient service to a Sourcewell participating entity (as solely determined by Sourcewell).
- B. Proposers responding to **General Construction** services must be willing and capable of providing all or a majority of the various types of construction work as specified in the Construction Task Catalog. Proposer may provide the work using its own forces or by using subcontractors.
- C. Proposers responding to **Mechanical/HVAC, Electrical, Plumbing, and/or Roofing** services will demonstrate responsibility and ability to perform by providing documentation of the required contractor's licensure for the applicable trade. Proposer may provide the work using its own forces or by using subcontractors as allowed by applicable law and regulation.

IV. PROPOSAL OVERVIEW AND PREPARATION INSTRUCTIONS

- A. REQUESTED INDEFINITE DELIVERY-INDEFINITE QUANTITY CONSTRUCTION SERVICES. The IDIQ construction services specified include: General Construction; Mechanical/HVAC; Electrical; Plumbing; and, Roofing. At this time, no specific projects have been identified; work and work volume from any resulting contract are not guaranteed. Specific description of work and summary of duties for each category of construction service type can be found in the Technical Specifications.
- B. PREPARATION INSTRUCTIONS. Strict compliance with the following instructions is required for properly preparing a proposal. Before submitting a proposal, it is the responsibility of each proposer to:
- 1) Examine the RFP Documents thoroughly;
 - 2) Consider all applicable federal, state and local laws, regulations, ordinances, and procurement codes that may affect costs, progress, performance, or furnishing of a participating entity's work; and,
 - 3) Notify Sourcewell of all conflicts, errors, or discrepancies in the RFP Documents of which proposer knows.

The submission of a proposal constitutes a representation by the proposer to Sourcewell that it has complied with the above requirements and, that without exception, its proposal is premised upon performing and furnishing the Work required by this RFP.

Proposers should include all relevant information in the proposal. Sourcewell cannot consider information that is not provided in the proposal.

- A. ESTIMATED CONTRACT VALUE AND USAGE. Based on past volume of similar contracts, the estimated annual value of each contract resulting from this RFP is \$2 Million. Sourcewell anticipates considerable activity under the contract(s) awarded from this RFP; however, work and work volume from any resulting contract are not guaranteed and the estimated volume is neither a minimum or maximum contract volume.

V. PROPOSAL PRICING

- A. CONSTRUCTION TASK CATALOG AND ADJUSTMENT FACTOR. In order to evaluate proposal pricing and the retain consistency within contract pricing, Sourcewell uses Gordian's proprietary Construction Task Catalog (CTC). The CTC is a comprehensive listing of specific repair and construction related Tasks,

together with a specific unit of measurement and a pre-set unit price (Unit Price). All Unit Prices within the CTC are based on local labor, material, and equipment prices for the direct cost of construction.

Under this RFP, proposers will offer price adjustments (Adjustment Factors) that will be applied to CTC Unit Prices. The Adjustment Factors represent either an increase to the present Unit Prices (such as 1.1000) or a decrease from the preset Unit Prices (such as 0.9800).

A participating entity's cost for a specific task will be determined by multiplying the preset Unit Prices by the appropriate quantities and by the appropriate Adjustment Factor (e.g., specific task cost = preset unit price in CTC * quantity needed * Adjustment Factor).

- 1) Each proposer must submit five Adjustment Factors to be applied to every task in the CTC. The proposal must be either an adjustment "decrease from" (e.g. 0.9800) or "increase to" (e.g. 1.1000) the Unit Prices listed in the CTC.
- 2) The proposer's Adjustment Factors must include all of the proposer's direct and indirect costs. This includes, but is not limited to, its costs for overhead, profit, bond premiums above the reimbursable amount, insurance, mobilization, purchase order proposal development, and all contingencies in connection therewith. See pages 00-1 – 00-6 of the CTC for a complete explanation of what is and is not included in the Unit Prices.
 - a. *The first Adjustment Factor* will be applied to work to be accomplished during Normal Working Hours and project volume of less than \$60,000.00. The wage rates in the CTC were current at the time these RFP Documents were issued.
 - b. *The second Adjustment Factor* will be applied to work to be accomplished during Other Than Normal Working Hours and project volume of less than \$60,000.00.
 - c. *The third Adjustment Factor* will be applied to work to be accomplished during Normal Working Hours and project volume equal to or greater than \$60,000.00.
 - d. *The fourth Adjustment Factor* will be applied to work to be accomplished during Other Than Normal Working Hours and project volume equal to or greater than \$60,000.00.
 - e. *The fifth Adjustment Factor* will be for work tasks not identified in the Construction Task Catalog. IDIQ includes a provision for establishing of prices for Work requirements which are within the general scope of IDIQ but were not included in the CTC at the time of Contract award. These Tasks are referred to as "Non Pre-priced Tasks (NPP)." NPP Tasks may require new specifications and drawings and may subsequently be incorporated into the CTC. The proposers will offer an Adjustment Factor to be applied to the actual material, equipment, and labor cost for NPP work Tasks.

3) Adjustment Factors may be specified to the fourth decimal place. For example:

1	.	1	0	0	1
---	---	---	---	---	---

Or

0	.	9	8	0	1
---	---	---	---	---	---

- 4) For proposal evaluation purposes only, the following weighing of the Adjustment factors will be used to determine the Combined Adjustment Factor. Complete the following information within the Sourcwell Procurement Portal:

Adjustment Factors	Weight
NORMAL WORKING HOURS - less than \$60,000	35%
OTHER THAN NORMAL WORKING HOURS - less than \$60,000	10%
NORMAL WORKING HOURS - equal to or greater than \$60,000	40%
OTHER THAN NORMAL WORKING HOURS - equal to or greater than \$60,000	10%
NON-PRE-PRICED	5%

B. ADMINISTRATIVE FEES. Awarded contractors must pay an administrative fee in exchange for the administration of the contracts by Sourcwell and Sourcwell’s contract administrator, Gordian. The proposer must include the administrative fee in calculating the Contractor’s Adjustment Factors.

Detailed information about Sourcwell’s administrative fee can be found in the Contract, and General Terms and Conditions.

VI. CONTRACT

Proposers awarded a contract will be required to execute the Contract (including its General Terms and Conditions) attached to this RFP.

VII. SOLICITATION PROCESS

A. PRE-PROPOSAL CONFERENCE. Sourcwell will hold a non-mandatory pre-proposal conference via webcast on the date and time noted in the Solicitation Schedule and on the Sourcwell Procurement Portal. The purpose of this conference is to allow potential proposers to ask questions regarding this RFP. Information about the webcast will be sent to all entities that have registered for this solicitation opportunity through their Sourcwell Procurement Portal Vendor Account. Pre-proposal conference attendance is optional but highly encouraged.

B. QUESTIONS REGARDING THIS RFP AND ORAL COMMUNICATION. Any questions regarding this RFP must be submitted through the Sourcwell Procurement Portal. The deadline for submission of questions is found in the Solicitation Schedule and on the Sourcwell Procurement Portal. Answers to questions will be issued through an addendum to this RFP. Repetitive questions will be summarized into a single answer and identifying information will be removed from the submitted questions.

All questions, whether specific to a proposer or generally related to the RFP, must be submitted using this process. Do not contact individual Sourcewell staff to ask questions or request information as this may disqualify the proposer from responding to this RFP. Sourcewell will not respond to questions submitted after the deadline.

C. ADDENDA. Sourcewell may modify this RFP; however, no Addenda will be issued later than 5 days prior to the Proposal Due Date, except an Addendum that withdraws or postpones this RFP. Addenda issued by Sourcewell become a part of the RFP and will be delivered to potential proposers through the Sourcewell Procurement Portal. Sourcewell accepts no liability in connection with the delivery of any addenda.

Before a proposal will be accepted through the Sourcewell Procurement Portal, all addenda, if any, must be acknowledged by the proposer by checking the box for each addendum. It is the responsibility of the proposer to check for any addenda that may have been issued up to the solicitation due date and time.

If an addendum is issued after a proposer submitted its proposal, the Sourcewell Procurement Portal will WITHDRAW the submission and change the proposer's proposal status to INCOMPLETE. The proposer can view this status change in the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account. The proposer is solely responsible to check the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account periodically after submitting its proposal (and up to the Proposal Due Date). If the proposer's proposal status has changed to INCOMPLETE, the proposer is solely responsible to:

- 1) make any required adjustments to its proposal,
- 2) acknowledge the addenda, and
- 3) ensure the re-submitted proposal is received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time shown in the Solicitation Schedule above.

D. PROPOSAL SUBMISSION. Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule and on the Sourcewell Procurement Portal. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. Late proposals will not be considered. It is the proposer's sole responsibility to ensure that the proposal is received on time. To ensure receipt of the latest information and updates via email regarding this solicitation, or if the proposer has obtained this RFP from a third party, the onus is on the proposer to create a Sourcewell Procurement Portal Vendor Account and register for this solicitation opportunity.

Within the Procurement Portal, all proposals must be digitally acknowledged by an authorized representative of the proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the proposer to remedies available by law.

It is recommended that proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The time and date that a proposal is received by Sourcewell is solely determined by the Sourcewell Procurement Portal web clock. In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to 24 hours to respond to certain issues.

Upon successful submission of a proposal, the Portal will automatically generate a confirmation email to the proposer. If the proposer does not receive a confirmation email, contact Sourcewell's support provider at support@bidsandtenders.ca.

E. GENERAL PROPOSAL REQUIREMENTS. Proposals must be:

- In substantial compliance with the requirements of this RFP or it will be considered nonresponsive and be rejected.
- Complete – a proposal will be rejected if it is conditional or incomplete
- Submitted in English.
- Valid and irrevocable for 180 days following the Proposal Due Date.

Any and all costs incurred in responding to this RFP will be borne by the proposer.

F. PROPOSAL MODIFICATION WITHDRAWAL. A submitted proposal may not be modified, withdrawn, or cancelled by the proposer for a period of 180 calendar days following the time and date designated for the receipt of proposers. Prior to the deadline for submission of proposals, any proposal submitted may be modified or withdrawn through the Sourcewell Procurement Portal.

G. OPENING. The Opening of proposers will be conducted electronically through the Sourcewell Procurement Portal. A list of all proposers will be made publicly available in the Sourcewell Procurement Portal after the Proposal Due Date, but no later than the Opening time listed in the Solicitation Schedule.

To view the list of proposers, verify that the Sourcewell Procurement Portal opportunities list search is set to "All" or "Closed." The solicitation status will automatically change to "Closed" after the Proposal Due Date and Time.

VIII. EVALUATION AND AWARD

A. EVALUATION. Only responsive proposals will be evaluated. A responsive proposal must have been submitted on time and materially satisfy all mandatory requirements identified in this RFP. Deviations or exceptions stipulated in a proposer's response, while possibly necessary in the view of the proposer, may result in disqualification.

The Sourcewell Evaluation Committee will evaluate for acceptability the factors and sub-factors described below:

Factor 1 – Responsiveness (pass/fail)

Factor 2 – Technical Acceptability of Management Plan (acceptable/unacceptable)

Factor 3 – Past Performance (acceptable/unacceptable)

Factor 4 - Price (to be reviewed after Technical qualifications and Past Performance)

Factor 1 – Responsiveness (pass/fail): To qualify for evaluation, a proposal must be responsive which means it will have been submitted on time and materially satisfy all mandatory requirements identified in this solicitation. A proposal must reasonably and substantially conform to all the terms and conditions in the solicitation to be considered responsive.

Deviations or exceptions stipulated in proposer's response, while possibly necessary in the view of the proposer, may result in disqualification. Language to the effect that the proposer does not consider this

solicitation to be part of a contractual obligation will result in that proposal being disqualified by Sourcewell.

Factor 2 – Technical Acceptability of Management Plan (acceptable/unacceptable): The proposals must demonstrate a thorough understanding of the requirements as detailed in this RFP and offer complete technical solutions to the solicitation’s requirements. The proposals will be evaluated for acceptability in accordance with the criteria set forth in this section. The Management Plan must convey to Sourcewell that the proposer possesses adequate technical expertise and experience, sufficient resources, and is able to plan, organize, and use those resources in a coordinated and timely fashion to meet the needs of Sourcewell participating entities. Sourcewell may make a final determination as to the proposer’s capability to perform based on the proposal as submitted without requesting further information from the proposer.

Technical Acceptability- The Sourcewell Evaluation Committee will evaluate the Management Plans by assigning a rating of “Acceptable” or “Unacceptable.”

Individual qualifications of the Proposer’s key personnel: Conformity with the proposal requirements will be evaluated as follows:

- The qualifications of the proposer’s key personal will be evaluated to determine whether the proposal demonstrates that they possess adequate technical expertise and experience, to plan, organize, and complete the work in a coordinated and timely fashion to meet the needs of Sourcewell participating entities.

The Proposer’s demonstrated ability to prepare the scope of work as described in the General Terms and Conditions: The proposal requirements will be evaluated as follows:

- Proposer’s demonstrated ability to assist the participating entity in scope of work development. This can be accomplished by explaining in detail your proposed participation in scope development and identifying the personnel who will be responsible for scope of work development

The Financial Capability of the Contractor:

- Contractor’s financial capability to secure the resources necessary to complete the Work as demonstrated by the bonding capacity statement.

Rating	Description
Acceptable	Proposal clearly demonstrates adequate technical expertise, experience, and resources.
Unacceptable	Proposal does not clearly demonstrate adequate technical expertise, experience, and resources.

Only those proposals determined to be technically acceptable will be considered for award. The proposer is reminded that Sourcewell intends to award this solicitation based on the initial proposal, as received, without discussions. However, Sourcewell may hold discussions if necessary.

Factor 3 - Past Performance (acceptable/unacceptable): Past performance information will only be gathered from Proposer submissions. Only **recent** and **relevant** past performance information will be considered to assess how well the Contractor performed on past public projects (municipal, county, state, educational institution, or similar).

Recency is defined as performance less than three years old from the issue date of the RFP. Sourcewell will not consider performance on projects where performance was concluded more than three years prior to the issuance of this RFP.

Relevancy is defined as performance of efforts involving projects that are similar or greater in scope and magnitude that involve similar types and complexities of construction described in this RFP.

Past performance will be rated on an “Acceptable” or “Unacceptable” basis using the following ratings.

Rating	Description
Acceptable	Based on the Contractor’s performance record, Sourcewell has a reasonable expectation that the Contractor will successfully perform the required effort.
Unacceptable	Based on the Contractor’s performance record, Sourcewell does not have a reasonable expectation that the Contractor will be able to successfully perform the required effort.

Factor 4 - Price: A price evaluation will be performed for all proposers in accordance with this section. Proposals will be ranked from lowest to highest price based on the Combined Adjustment Factor. Technical and past performance evaluations will be performed **before** any price analysis is conducted.

If a response is determined by Sourcewell to not be technically acceptable or to not have acceptable past performance, then the Sourcewell Evaluation Committee will continue to the next lowest price technically acceptable Proposer with acceptable past performance.

Under the scenarios described above, it is possible that higher priced offers may receive an award if lower priced offers are not technically acceptable or do not have acceptable past performance.

If a wide margin is found in the Adjustment Factors submitted in response to the solicitation; being too high or too low, then the Sourcewell Evaluation Committee may establish a Competitive Range for the solicitation. If it is determined that a Proposer’s Combined Adjustment Factor is too far outside the competitive range, then the Proposer may be removed from consideration. The proposer will be notified that they were determined to be outside the Competitive Range after award of the contracts. Technical and past performance evaluation of a proposer does not ensure inclusion in a competitive range, if one is set.

Price Considerations: The pricing criteria used for evaluation are (1) Reasonableness, (2) Balance, and (3) Combined Adjustment Factor.

Reasonableness – The existence of adequate price competition is expected to support a determination of reasonableness. If adequate price competition is not obtained, or if price reasonableness cannot be determined using analysis of the proposed combined adjustment factors, the Sourcewell Evaluation Committee will determine price reasonableness by comparison of proposed combined adjustment factors to historical combined adjustment factors paid on similar IDIQ contracts.

Balance – A proposal may be removed from consideration if it is determined that the proposer has mathematically unbalanced its proposal to gain a competitive advantage. The proposal will be considered unbalanced if any Adjustment Factor is found to not cover the contractor’s reasonable actual cost. Those costs would include a reasonable prorated share of its anticipated profit, overhead cost, and other indirect costs that the proposer anticipates for the performance of the Work as determined by the Sourcewell Evaluation Committee. Proposers that are determined to be unbalanced may be rejected if the lack of balance within the adjustment factors poses an unacceptable risk to Sourcewell Members.

Combined Adjustment Factor - The combined adjustment factor is prepared by the Contractor using the Construction Task Catalog. This is the Contractor's competitively proposed price adjustment to include the Sourcewell Administrative Fee, and the Unit Prices as published in the Construction Task Catalog. Adjustment Factors are expressed as an increase to or decrease from the published prices.

B. AWARD(S). An Award of Contract will be made by the Sourcewell Chief Procurement Officer, and ratified by the Sourcewell Board of Directors, based on the recommendation of the Sourcewell Proposal Evaluation Committee on behalf of current and future Sourcewell Participating Entities. The Evaluation Committee will use the evaluation criteria stated above, to include attainment of ratings of “Pass” or “Acceptable” on each evaluation factor, the proposer’s Combined Adjustment Factor, and the project specifications and anticipated volume of work within a region.

It is the intent of Sourcewell to award each contract to, responsive proposer(s) offering the best value including the Combined Adjustment Factor, provided however, no proposer will be awarded more than one same scope contract within a geographic region. The maximum number of contracts to be initially awarded by geographic region and contract type are reflected in the tables below:

Regions 1, 2, 4 & 5:	
General Construction	5 contracts
Mechanical/HVAC	5 contracts
Electrical	5 contracts
Plumbing	5 contracts
Roofing	5 contracts

Region 3:	
General Construction	3 contracts
Mechanical/HVAC	3 contracts
Electrical	3 contracts
Plumbing	3 contracts
Roofing	3 contracts

Sourcewell reserves the right to award additional contracts from this solicitation, above the stated maximum number, if it is determined to be in the best interests of Sourcewell and participating entities, for a period of 180 Days (or longer, if mutually agreeable to both the proposer and Sourcewell).

IX. ASSIGNMENT OF WORK

See the Contract, and General Terms and Conditions for a detailed description of how work will be assigned.

X. PROTESTS OF AWARDS

Any protest made under this RFP by a proposer must be in writing, addressed to Sourcewell's Executive Director, and delivered to the Sourcewell office located at 202 12th Street NE, P.O. Box 219, Staples, MN 56479. All documents that comprise the complete protest package must be received no later than 10 calendar days following Sourcewell's notice of contract award(s) or non-award and must be time stamped by Sourcewell no later than 4:30 p.m., Central Time.

A protest must allege a procedural or technical defect, with supporting documentation. A request for re-evaluation of a proposal's content will not be entertained.

A protest must include the following items:

- The name, address, and telephone number of the protester
- The original signature of the protester or its representative
- Identification of the solicitation by RFP number
- A precise statement of the relevant facts
- Identification of the alleged breakdown in procedure or technical issues
- Identification of the legal or factual basis
- Any additional supporting documentation
- Protest bond in the amount of \$20,000, except where prohibited by law or treaty

Protests that do not address these elements will not be reviewed.

XI. RIGHTS RESERVED

This RFP does not commit Sourcewell to award any contract, and a proposal may be rejected if it is nonresponsive, conditional, incomplete, conflicting, or misleading. Proposals that contain false statements or do not support an attribute or condition stated by the proposer may be rejected.

Sourcewell reserves the right to:

- Modify or cancel this RFP at any time
- Reject any and all proposals received
- Reject proposals that do not comply with the provisions of this RFP
- Independently verify any information provided in a proposal
- Disqualify any proposer that does not meet the requirements of this RFP, is debarred or suspended by the United States or Canada, State of Minnesota, participating entity's state; has an officer, or other key personnel, who have been charged with a serious crime; or is bankrupt, insolvent, or where bankruptcy or insolvency are a reasonable prospect;
- Waive or modify any informalities, irregularities, or inconsistencies in the proposals received
- Clarify any part of a proposal

- Award a contract if only one responsive proposal is received if it is in the best interest of participating entities
- Award a contract to one or more proposers if it is in the best interest of participating entities

XII. DISPOSITION OF PROPOSALS

All materials submitted in response to this RFP will become property of Sourcewell and will become public record in accordance with Minnesota Statutes Section 13.591. It is the proposer's responsibility to clearly identify any data submitted that it considers to be protected. Proposer must also include a justification for the classification citing the applicable Minnesota law.

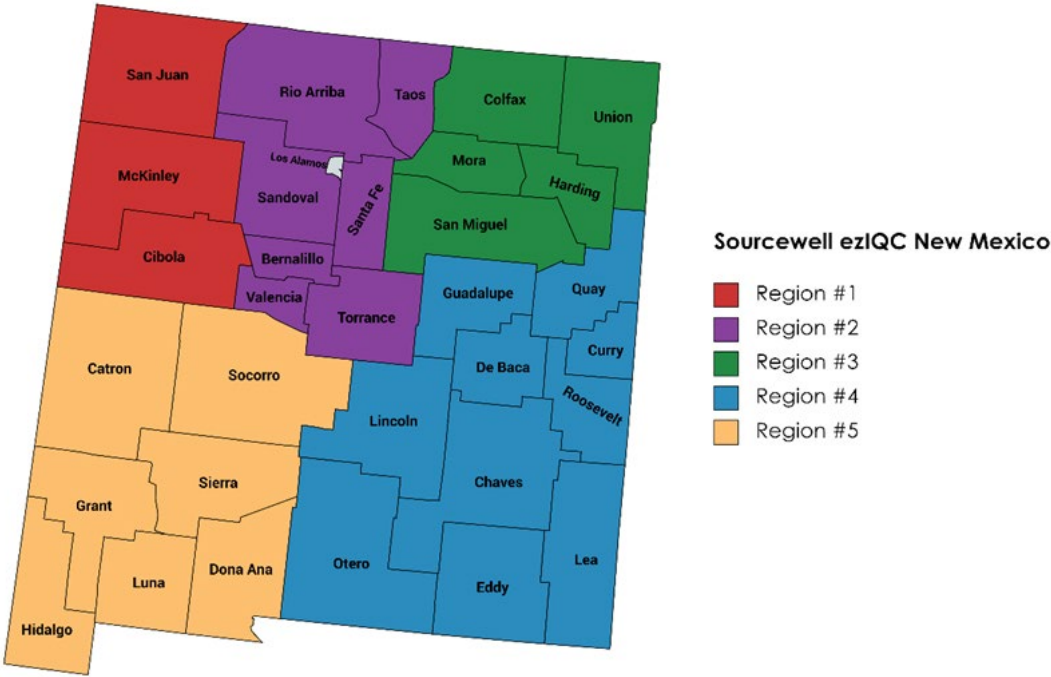
Sourcewell will not consider the prices submitted by the proposer to be confidential, proprietary, or trade secret materials. Financial information, including financial statements, provided by a proposer is not considered trade secret under the statutory definition.

The proposer understands that Sourcewell will reject proposals that are marked confidential nonpublic, either substantially or in their entirety.

[Map of Regions to Follow]

MAP OF SOURCEWELL CONTRACT REGIONS

Solicitation #NM-060222



Sourcewell ezIQC New Mexico

- Region #1
- Region #2
- Region #3
- Region #4
- Region #5

Region 1

San Juan	McKinley	Cibola	

Region 2

Rio Arriba	Taos	Los Alamos	Sandoval
Santa Fe	Bernalillo	Valencia	Torrance
Ozark	Stone		

Region 3

Colfax	Union	Mora	Harding
San Miguel			

Region 4

Catron	Socorro	Grant	Sierra
Hidalgo	Luna	Dona Ana	

Region 5

Guadalupe	Quay	Lincoln	De Baca
Curry	Roosevelt	Chaves	Otero
Eddy	Lea		



05/10/2022

Addendum No. 1

Solicitation Number: RFP NM-060222

Solicitation Name: Indefinite Delivery-Indefinite Quantity Construction – New Mexico

Consider the following Amendment, and the following Question and Answer, to be part of the above-titled solicitation documents.

RFP Amendment:

Sourcewell has identified several typographical errors within the tables that accompany the “Map of Sourcewell Contract Regions”, found at pages 13 - 14 of the RFP. In particular, the table containing the list of Counties in Region 2 erroneously contained two extraneous county names, and the tables containing the lists of Counties in Region 4 and Region 5 were transposed. The errors have been corrected, and new versions of pages 13 - 14 are attached to this Addendum. The attachment is labeled “Corrected 05/09/2022” and is substituted in the place of the original pages 13 – 14 of the RFP.

The original version of pages 13 – 14 are stricken from the RFP.

The remainder of the RFP content remains unchanged.

Question 1:

In looking over the Map of Sourcewell Contract Regions - Solicitation #NM-06022, Region 4 is shown in blue, but the listing of counties in the table identified as Region 4 corresponds to Region 5 (Guadalupe, Curry, Eddy, Quay, Roosevelt, Lea, Lincoln, Chaves, De Baca, and Otero). Which is the correct region?

Answer 1:

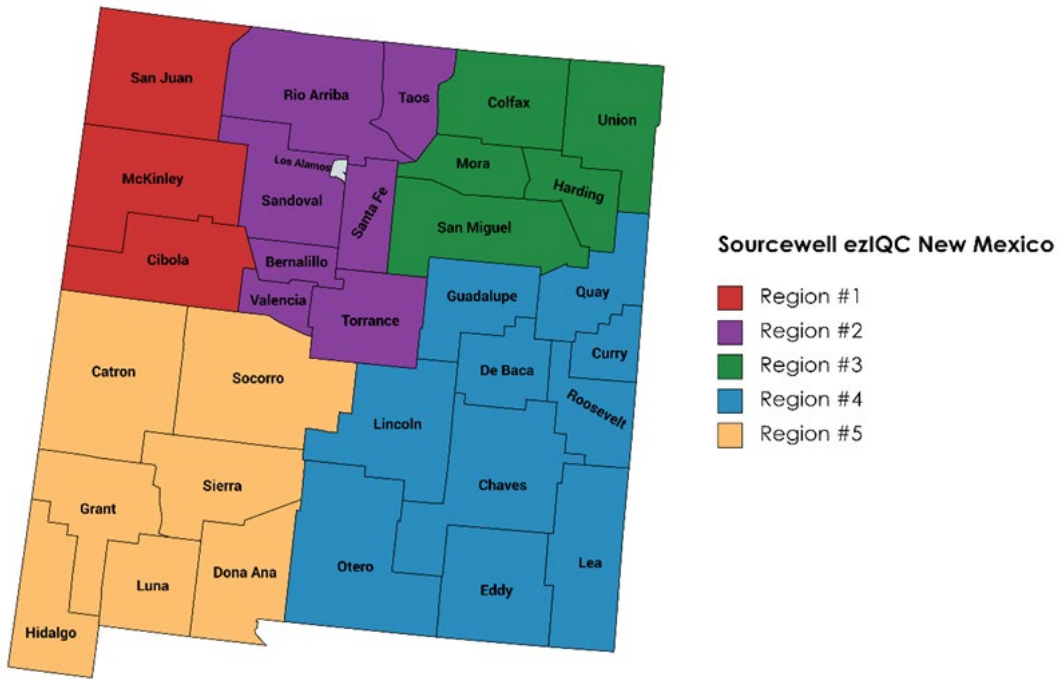
The original Map of Sourcewell Contract Regions included several typographical errors that have been corrected by the RFP Amendment above. Please refer to the attachment to this Addendum 1 for the corrected Map of Sourcewell Contract Regions and accompanying tables.

End of Addendum

Acknowledgement of this Addendum to RFP NM-060222 posted to the Sourcewell Procurement Portal on 05/10/2022, is required at the time of proposal submittal.

**** Corrected 05/09/2022 ****

**MAP OF
SOURCEWELL CONTRACT
REGIONS
Solicitation #NM-060222**



Sourcewell eziQC New Mexico

- Region #1
- Region #2
- Region #3
- Region #4
- Region #5

Region 1

San Juan	McKinley	Cibola	

Region 2

Rio Arriba	Taos	Los Alamos	Sandoval
Santa Fe	Bernalillo	Valencia	Torrance

Region 3

Colfax	Union	Mora	Harding
San Miguel			

**** Corrected 05/09/2022 ****

Region 4

Guadalupe	Quay	Lincoln	De Baca
Curry	Roosevelt	Chaves	Otero
Eddy	Lea		

Region 5

Catron	Socorro	Grant	Sierra
Hidalgo	Luna	Dona Ana	



5/17/2022

Addendum No. 2

Solicitation Number: RFP NM-060222

Solicitation Name: Indefinite Delivery-Indefinite Quantity Construction - New Mexico

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Please provide a list of participating entities that will be using this contract.

Answer 1:

At this time, no specific projects have been identified and work and work volume from any resulting contract are not guaranteed. In addition, the number of participating entities is not static, but Sourcewell does maintain a list of participating entities that is updated approximately weekly. For a link to the Sourcewell participating entity agency locator refer to RFP Section I.

Question 2:

Due to the Coronavirus pandemic, would Sourcewell consider revising the evaluation criteria of Factor 3 – Past Performance by changing the past project recency requirement from three to five years?

Answer 2:

Sourcewell does not anticipate revising or changing the scoring criteria or the questionnaire tables found in the Portal. In the competitive process, Sourcewell will not advise a proposer on the content of the proposal. It is left to the discretion of each proposer to determine the information necessary to best demonstrate the ability to successfully perform relevant projects. The solicitation is a competitive process and proposals are evaluated on the content submitted.

End of Addendum

Acknowledgement of this Addendum to RFP NM-060222 posted to the Sourcewell Procurement Portal on 05/17/2022, is required at the time of proposal submittal.



05/24/2022

Addendum No. 3

Solicitation Number: RFP NM-060222

Solicitation Name: Indefinite Delivery-Indefinite Quantity Construction - New Mexico

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Can we participate in this bid with our streetlights?

Answer 1:

The Sourcewell RFP is an open and competitive solicitation process. Each proposer, in its discretion, will review the requirements identified in the RFP and determine whether or not to respond. Each Proposal will be evaluated based on the criteria stated in the RFP.

Question 2:

I received an email indicating that my proposal had been withdrawn and the status changed to incomplete, is that correct?

Answer 2:

If an addendum is issued after a proposer submitted its proposal, the Sourcewell Procurement Portal will WITHDRAW the submission and change the proposer's proposal status to INCOMPLETE. For more information review RFP Section VII. C.

Question 3:

Do awarded contractors have to purchase a Gordian subscription?

Answer 3:

An awarded Contractor will be furnished access to eGordian software to generate the Participating Entity's required Price Proposal using the applicable CTC. Gordian will not charge the Contractor for access to the software or any related software training. For more information review Section III. D of the General Terms and Conditions document.

End of Addendum

Acknowledgement of this Addendum to RFP NM-060222 posted to the Sourcewell Procurement Portal on 05/24/2022, is required at the time of proposal submittal.