

MINUTES FOR MEETING BOOK - AUGUST 2020 SOURCEWELL REGULAR BOARD OF DIRECTORS MEETING

08/18/2020 | 7:00 PM – 9:00 PM

Sourcewell Conference Rooms 3 & 4/Virtual Meeting- Microsoft Teams

Attendees

Board Members: Mike Wilson, Greg Zylka, Scott Veronen, Sara Nagel, Ryan Thomas, Chris Kircher, Linda Arts and Sharon Thiel were present. Guests: Chad Coauette, Paul Drange, Susan Nanik, Jeremy Schwartz, Danielle Wadsworth, Josh Meech were present; Simoine Bolin, Paul Brownlow, Mike Carlson, Marcus Miller, Travis Bautz, Jamie Loken, Dean Greising, attended via ITV.

Chair Wilson called the Sourcewell Regular Board meeting to order at 7:03pm with the aforementioned members present.

Ms. Thiel moved, seconded by Mr. Kircher to accept the agenda as adjusted. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Ms. Thiel to accept the minutes of the Regular Board Meeting held on July 21, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Carlson presented the Financial Reports.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated August 14th, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Veronen moved, seconded by Ms. Nagel to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added July 1-31, 2020
- Resolution to approve permission to solicit the following categories:
 - Rink Systems, Arena Supplies, and Mechanical with Related Equipment and Services
 - Skate Parks, Bike Parks, and Pump Tracks with Related Equipment and Services
 - Open Air Structures and Recreation Buildings with Related Equipment and Services
 - Outdoor Fitness Equipment with Related Accessories & Services
 - Playground and Water Play Equipment with Related Accessories & Services

Roll call vote taken. Motion passed unanimously.

Jeremy Schwartz gave a day in the life of a Sourcewell employee presentation on his role as the Director of Operations & Procurement/CPO.

Mr. Bautz gave an update on the Membership and Marketing Departments.

Mr. Drange gave an update on Education Solutions and Community Solutions Departments

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in July as noted in Appendix A.

Mr. Zylka moved, seconded by Ms. Nagel to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. Resolution passed unanimously.

Mr. Veronen moved, seconded by Mr. Kircher to approve the 2020-2021 Organization Metrics Goals. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Thomas to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coauette gave a business update on Covid-19 and State/National Associations and Partnerships

Ms. Nagel moved, seconded by Mr. Zylka to adjourn the meeting at 8:20 p.m. Roll call vote taken. Motion passed unanimously.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS -August 2020**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Rink Systems, Arena Supplies, and Mechanical with Related Equipment and Services
Skate Parks, Bike Parks, and Pump Tracks with Related Equipment and Services
Open Air Structures and Recreation Buildings with Related Equipment and Services
Outdoor Fitness Equipment with Related Accessories & Services
Playground and Water Play Equipment with Related Accessories & Services

Requesting Board permission to Re-Solicit the following categories:

NEW CONTRACTS

Peterbilt Motors Company	060920-PMC	Class 4-8 Chassis with Related Equipment, Accessories and Services
The Lion Electric Co.	060920-LON	Class 4-8 Chassis with Related Equipment, Accessories and Services
West-Mark (Certified Stainless)	060920-CER	Class 4-8 Chassis with Related Equipment, Accessories and Services
National Auto Fleet Group	060920-NAF	Class 4-8 Chassis with Related Equipment, Accessories and Services
Crane Carrier Company	060920-CRN	Class 4-8 Chassis with Related Equipment, Accessories and Services
Autocar Truck	060920-ATC	Class 4-8 Chassis with Related Equipment, Accessories and Services
Navistar Inc.	060920-NVS	Class 4-8 Chassis with Related Equipment, Accessories and Services
Kenworth Truck Company	060920-KTC	Class 4-8 Chassis with Related Equipment, Accessories and Services
Mack Trucks	060920-MAK	Class 4-8 Chassis with Related Equipment, Accessories and Services

5th YEAR RENEWALS (CONTRACT EXTENSIONS)

Ford Motor Co.	061015-FMA	Fleet Related Maintenance Equipment
Syn-tech Systems, Inc.	022217-SYS	Fleet Management and Related Technology

NEW ezIQC CONTRACTS

Company Name	Contract Number	Type of Work and Region

ezIQC RENEWALS

J.J. Morley Enterprises, Inc.	GA10-1-072115-JME	
Greene & Burdette Property Management, LLC	GA07-2-072115-GBP	
Rubio and Son Interiors, Inc.	GA07-1-072115-RSI	
Red Cloud Services, LLC	GA05-1-072115-RCS	
Engineering Design Technologies, Inc.	GA04-1-072115-EDT	
HCR Construction, Inc.	GA03-3-072115-HCR	
Osprey Management, LLC	GA03-2-072115-OML	
Johnson-Laux Construction, LLC	GA03-1-072115-JLC	
Astra Construction Services, LLC	GA02-2-072115-ACS	
Prime Contractors, Inc.	GA02-1-072115-PCI	
Centennial Contractors Enterprises, Inc.	GA-072115-CCE	
JOC Construction	GA-072115-LRI	
F.H. Paschen, S.N. Nielsen & Associates, LLC	GA-072115-FHP	
Brown & Root	GA-072115-KBR	



Member Nagel moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

Resolution No. 2021-03

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members' legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Arts and the following voted in favor: (list names here)

Wilson, Zylka, Veronen, Nagel, Thomas, Thiel, Arts, Kircher

and the following voted against: (list names here or "NONE")

none

whereupon said resolution was declared duly passed and adopted.

ATTEST:

Clerk to the Board of Directors

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - January 2021**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

STEM Curriculum Solutions and Equipment with Related Accessories and Services
Job-Order or Indefinite Quantity Construction Contracting Program Management Services

Requesting Board permission to Re-Solicit the following categories:

Electric Vehicle Supply Equipment and Related Services
State of Maryland - Indefinite Quantity Construction Contract
State of New Hampshire - Indefinite Quantity Construction Contract

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
Elliott Auto Supply Co., Inc. dba Factory Motor Parts	101520-FMP	"OEM Automotive Parts and Supplies"
Ford Motor Company	101520-FMC	"OEM Automotive Parts and Supplies"
General Motors	101520-GNL	"OEM Automotive Parts and Supplies"
Navistar, Inc. dba Fleet Charge	101520-NVS	"OEM Automotive Parts and Supplies"
MANCON, LLC	110520-MAN	"Fleet and Facility Related Vendor Managed Inventory and Logistics Management Solutions"
Genuine Parts Company dba NAPA Integrated Business Solutions	110520-GPC	"Fleet and Facility Related Vendor Managed Inventory and Logistics Management Solutions"
American Ramp Company, Inc.	112420-ARC	"Skatepark, Bike Park, and Pump Track Solutions with Related Equipment, Accessories, and Services"
Artisan Skateparks	112420-ART	"Skatepark, Bike Park, and Pump Track Solutions with Related Equipment, Accessories, and Services"
California Skateparks	112420-CAS	"Skatepark, Bike Park, and Pump Track Solutions with Related Equipment, Accessories, and Services"
Spohn Ranch, Inc.	112420-SRI	"Skatepark, Bike Park, and Pump Track Solutions with Related Equipment, Accessories, and Services"
All-American Arena Products	120320-ALL	"Ice Rink and Arena Equipment with Related Supplies and Services"
American Arena, LLC	120320-AMR	"Ice Rink and Arena Equipment with Related Supplies and Services"
Athletica Sport Systems, Inc.	120320-ATH	"Ice Rink and Arena Equipment with Related Supplies and Services"
CIMCO Refrigeration	120320-CIM	"Ice Rink and Arena Equipment with Related Supplies and Services"
Zamboni Company USA, Inc.	120320-FZC	"Ice Rink and Arena Equipment with Related Supplies and Services"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title

NEW eziQC CONTRACTS

Company Name	Contract Number	State - Region - Type of Work
Cooper Building Services, LLC	VA-W-GC01-120920-CPR	Commonwealth of Virginia - Western Virginia Area - General Construction
F.H. Paschen	VA-W-GC02-120920-FHP	Commonwealth of Virginia - Western Virginia Area - General Construction
Johnson-Laux Construction	VA-W-GC03-120920-JLC	Commonwealth of Virginia - Western Virginia Area - General Construction
S-Works Construction Corporation	VA-W-GC04-120920-SWC	Commonwealth of Virginia - Western Virginia Area - General Construction
Centennial Contractors Enterprises	VA-W-GC05-120920-CCE	Commonwealth of Virginia - Western Virginia Area - General Construction
HITT Contracting	VA-W-GC06-120920-HCI	Commonwealth of Virginia - Western Virginia Area - General Construction
Johnson-Laux Construction	VA-WC-GC01-120920-JLC	Commonwealth of Virginia - West Central Virginia Area - General Construction
Cooper Building Services, LLC	VA-WC-GC02-120920-CPR	Commonwealth of Virginia - West Central Virginia Area - General Construction
F.H. Paschen	VA-WC-GC03-120920-FHP	Commonwealth of Virginia - West Central Virginia Area - General Construction
The Matthews Group, Inc.	VA-WC-GC04-120920-TMG	Commonwealth of Virginia - West Central Virginia Area - General Construction
S-Works Construction Corporation	VA-WC-GC05-120920-SWC	Commonwealth of Virginia - West Central Virginia Area - General Construction
Harrisonburg Construction Co.	VA-WC-GC06-120920-HAR	Commonwealth of Virginia - West Central Virginia Area - General Construction
Paige Industrial Services, Inc.	VA-N-GC01-120920-PAI	Commonwealth of Virginia - Northern Virginia Area - General Construction
The Matthews Group, Inc.	VA-N-GC02-120920-TMG	Commonwealth of Virginia - Northern Virginia Area - General Construction
Vigil Contracting, Inc.	VA-N-GC03-120920-VGL	Commonwealth of Virginia - Northern Virginia Area - General Construction
Centennial Contractors Enterprises	VA-N-GC04-120920-CCE	Commonwealth of Virginia - Northern Virginia Area - General Construction
S-Works Construction Corporation	VA-N-GC05-120920-SWC	Commonwealth of Virginia - Northern Virginia Area - General Construction

APPENDIX A Continued

Johnson-Laux Construction	VA-N-GC06-120920-JLC	Commonwealth of Virginia - Northern Virginia Area - General Construction
Vigil Contracting, Inc.	VA-N-MH01-120920-VGL	Commonwealth of Virginia - Northern Virginia Area - Mechanical HVAC
Adrian L. Merton Inc.	VA-N-MH02-120920-ALM	Commonwealth of Virginia - Northern Virginia Area - Mechanical HVAC
Centennial Contractors Enterprises	VA-EC-GC01-120920-CCE	Commonwealth of Virginia - East Central Virginia Area - General Construction
The Matthews Group, Inc.	VA-EC-GC02-120920-TMG	Commonwealth of Virginia - East Central Virginia Area - General Construction
S-Works Construction Corporation	VA-EC-GC03-120920-SWC	Commonwealth of Virginia - East Central Virginia Area - General Construction
Cooper Building Services, LLC	VA-EC-GC04-120920-CPR	Commonwealth of Virginia - East Central Virginia Area - General Construction
F.H. Paschen	VA-EC-GC05-120920-FHP	Commonwealth of Virginia - East Central Virginia Area - General Construction
HITT Contracting	VA-EC-GC06-120920-HCI	Commonwealth of Virginia - East Central Virginia Area - General Construction
Paige Industrial Services, Inc.	VA-EC-MH01-120920-PAI	Commonwealth of Virginia - East Central Virginia Area - Mechanical HVAC
Cooper Building Services, LLC	VA-E-GC01-120920-CPR	Commonwealth of Virginia - Eastern Virginia Area - General Construction
F.H. Paschen	VA-E-GC02-120920-FHP	Commonwealth of Virginia - Eastern Virginia Area - General Construction
Centennial Contractors Enterprises	VA-E-GC03-120920-CCE	Commonwealth of Virginia - Eastern Virginia Area - General Construction
The Matthews Group, Inc.	VA-E-GC04-120920-TMG	Commonwealth of Virginia - Eastern Virginia Area - General Construction
S-Works Construction Corporation	VA-E-GC05-120920-SWC	Commonwealth of Virginia - Eastern Virginia Area - General Construction
HITT Contracting	VA-E-GC06-120920-HCI	Commonwealth of Virginia - Eastern Virginia Area - General Construction
Paige Industrial Services, Inc.	VA-E-MH01-120920-PAI	Commonwealth of Virginia - Eastern Virginia Area - Mechanical HVAC

ezIQC RENEWALS

Company Name	Contract Number	
Advanced Roofing, Inc.	FL-SWA-R01-121918-ADR	
Advanced Roofing, Inc.	FL-ECA-R01-121918-ADR	
LEE Construction Group, Inc.	FL-ECA-GC02-121918-LCI	
LEE Construction Group, Inc.	FL-SWA-GC02-121918-LCI	
McKenzie Contracting, LLC	FL-ECA-UG1-121918-MCL	
Johnson-Laux Construction, LLC	FL-SWA-GC03-121918-JLC	
McKenzie Contracting, LLC	FL-SWA-UG1-121918-MCL	
Johnson-Laux Construction, LLC	FL-ECA-GC03-121918-JLC	
Astra Construction Services, LLC	FL-ECA-GC04-121918-ACS	
Shiff Construction & Development, Inc.	FL-SWA-GC01-121918-SCD	
Shiff Construction & Development, Inc.	FL-ECA-GC01-121918-SCD	